



City of Ozark Missouri

P.O. Box 295
Ozark, Missouri

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BOARD OF ALDERMEN TENTATIVE MEETING AGENDA NOON WORK SESSION

Monday March 26, 2012
12:00 P.M. Regular Session

POSTED 03-21-2012

Ordinance #12-0

CALL TO ORDER 12:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING(S):

CEREMONIAL MATTERS:

BILLS OPEN FOR PUBLIC DISCUSSION:

- A. **BILLS REQUIRING A PUBLIC HEARING:**
- B. **FIRST READING BILLS:**
- C. **RESOLUTION:**
- D. **EMERGENCY BILLS:**
- E. **PUBLIC IMPROVEMENT BILLS (TAX BILLS):**
- F. **GRANTS:**
- G. **AMENDED BILLS:**

SECOND READING AND FINAL PASSAGE OF BILLS. NO PUBLIC DISCUSSION. BOARD DISCUSSION ONLY:

REPORT OF OFFICERS, BOARDS AND COMMITTEES:

- 1. **Administrative Committee: City Administrator Steve Childers.**
 - 1. Susan Kendrick-Least of These-Food Pantry for Christian County.
 - 2. Discussion Regarding "Lexipol"-Law Enforcement Policy Manual.
 - 3. Discuss the Neal and Betty Grubaugh Memorial.
- 2. **Public Safety:**
- 3. **Public Works:**
- 4. **Park:**

UNFINISHED BUSINESS:

SCHEDULED VISITORS:

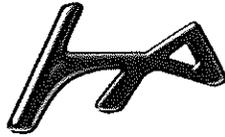
NEW BUSINESS/COUNCIL COMMENTS:

MISCELLANEOUS BUSINESS:

ADJOURNMENT

Representatives of the News Media may obtain copies of this notice by contacting: The City Clerk's Office at (417) 581-2407 or by E-Mail lwilson@ozarkmissouri.org All Board of Aldermen Agenda Documents can be obtained from the City's Website www.ozarkmissouri.com.

(To be posted at least 24 hours prior to the commencement of the Meeting on a bulletin board or other prominent place which is easily accessible to the public and clearly designated for posting notices at the principal office of the Municipal Corporation or Political Subdivision or, if no such office exists, at the building in which the meeting is to be held). In accordance with ADA Guidelines, if you need special accommodations when attending City Meetings, please notify the City Clerk's Office at least 3 days prior to the scheduled meeting.



Lexipol

Predictable is Preventable®

PROPOSAL FOR

Ozark Police Department
OZARK, MISSOURI

**LAW ENFORCEMENT POLICY MANUAL &
DAILY TRAINING BULLETIN SERVICES**

October 26, 2011

Lexipol, LLC
6B Liberty, Suite 200
Aliso Viejo, Missouri 92656
949-484-4444
www.lexipol.com

Primary contact: Matt Robinson, Client Services Representative
949-732-5750 mrobinson@lexipol.com



Predictable is Preventable

**Pricing – 2011
Ozark PD – Missouri**

Total Cost for Law Enforcement Policy Manual and Daily Training Bulletins

Year 1

- **1st Year Subscription Fee – \$7,950** (*includes all development tools and Policy updates. Daily Training Bulletins are included at no charge during the first year when Agency finalizes their Policy Manual*)

Beginning Year 2 (to be billed annually beginning Year 2)

- **Annual Update Fee - \$3,100** (*billed Year 2 – includes all web-based tools, Forum, and Policy Manual updates*)
- **Daily Training Bulletin Fee - \$4,200** (*optional and billed Year 2 – includes 365 unique scenario-based exercises*)



Predictable is Preventable

October 26, 2011

Chief Lyle Hodges
Ozark Police Department
201 E. Brick St.
Ozark, CA 65721

Dear Chief Hodges,

Lexipol appreciates the opportunity to propose our Policy Manual and Daily Training Bulletin service to the Ozark Police Department. Our goal is to help our clients successfully face the evolving challenges in the world of public safety. Lexipol provides clear benefits in terms of managing, disseminating and archiving your agency's policies and training records. Agencies that adopt our policy subscription service have clear, effective policy manuals that reflect the true values and policing philosophy of their agency.

Lexipol offers the most comprehensive solution for managing policy and procedure in law enforcement agencies. We are often recognized for our proactive approach in decreasing liability exposure backed by Lexipol's technical and legal expertise. The Lexipol system has helped public safety agencies reduce risk and stay ahead of litigation trends, while communicating clear and concise policy guidance to their employees.

Policy Manual Development: Lexipol has created policy content that is specific to federal law and to Missouri state law. This "master" content can then be customized by your agency. Your agency is prompted through interactive online software to develop Policy Manuals standardized with regulatory requirements yet customized to the agency's unique mission, philosophy and resource availability. The proprietary software allows efficient and accurate generation of a draft version of the manual from an online questionnaire.

Daily Training Bulletin Component: The training component consists of Lexipol's Daily Training Bulletins (DTBs). These give Ozark PD the ability to train and test employees on its policies and procedures. The DTBs consist of a brief scenario illustrating realistic circumstances officers typically encounter. Each scenario is linked to a policy, which puts the policy in an operational context and helps sworn personnel understand why the policy exists and how it applies to their daily tasks. The DTB system includes a brief test, which the officer must pass to be credited with the DTB training. Ozark PD will receive DTB packages (via email) monthly, with each bulletin linked to a current policy. Your department staff will also have the ability to

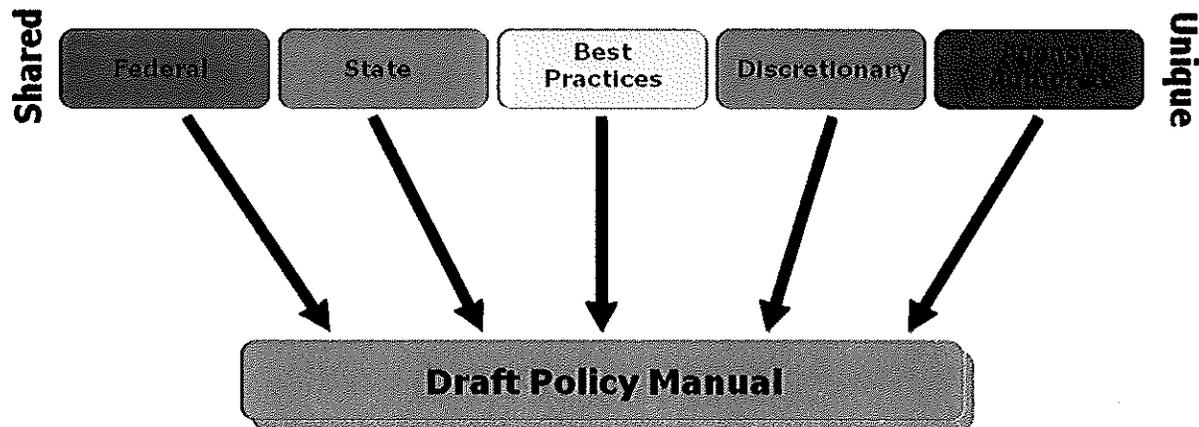
create their own customized DTBs in the Lexipol system as they identify areas that require additional training.

Lexipol's DTB training component allows Ozark PD to track its training by officer, topic or policy. This information is archived electronically and can be produced immediately for current reports, or retrieved years later, thereby providing significant litigation and administrative support.

Unique Qualifications: Lexipol has established a unique set of risk management tools for law enforcement agencies by integrating agency-specific, customized policy manuals with the Daily Training Bulletin service. The Lexipol policy and training system has helped public safety agencies throughout Missouri and the country reduce risk and stay ahead of litigation trends, while at the same time communicating clear and concise policy guidance to their employees.

Proprietary System and Tools: More than 140 core policies based on federal standards and Missouri statutes and case law, regulatory actions, and law enforcement best practices are available with our intuitive tool set. Your agency has full editing capability to customize the manual to reflect your agency's mission and philosophy. Our color-coded key reflects the origin of the content and its relative importance. The final product, which is not color-coded, is a professional, well organized, easy-to-read manual online in Lexipol's Knowledge Management System and in hard copy. **There is no other system in the nation that incorporates all of these features at affordable annual subscription rates.**

Color Coded Draft



Updates: Lexipol provides regular updates in response to legislative mandates, case law and evolution in best practices. We also provide client alerts in response to precedent-setting court decisions or events that call for immediate changes to policy. **These updates would be customized for Ozark PD and your mission.**

Adaptability: Our clients range from one to 2,500 sworn personnel and include municipal police departments, county sheriff offices, county district attorney offices, port police, probation departments, school district and university police, tribal police, state regulatory and law enforcement agencies, federal agencies and military agencies.

Scale: Over 1,200 public safety agencies serving more than 65,000 officers in 12 states (14 states in November) use the Lexipol system. Our subscriber base is one of the largest private networks of law enforcement policy collaborators in the nation.

Archiving: Each version of your manual is archived on the Lexipol system. This is an invaluable resource in defense litigation or personnel matters that call for authenticated copies of policy or training records years after an incident.

Cost Effective Development: A fully burdened officer can cost an agency upward of \$100K in salary and benefits. Most small to mid-sized agencies assign one officer to update and maintain their policy manual, which can consume 50% to 80% of the officer's time.

A typical officer does not have the experience or resources to translate statutes, case law and emerging trends into usable, defensible policy in patrol, investigations, traffic, property, custody or personnel. At Lexipol we proactively do this work for you, typically at less than 5% of the cost of an officer.

Ready Access: Many agencies describe their pre-Lexipol policy system as convoluted, reactive and not serving the agency well. Their employees have trouble accessing the policy system because the documents are contained in disparate silos of information.

Policy Training: The integrated Daily Training Bulletin component is a customized, scenario-based daily training program that links directly to the policy manuals. The Daily Training Bulletin program is standardized, verifiable, realistic, and ongoing training that links directly to your policy manual. Archiving of training records provides verifiable evidence of achieving specific learning objects.

Lexipol is uniquely qualified to provide our Policy Manual and Daily Training Bulletin service to Ozark PD. For the past 10 years, we have created proven, court-tested law enforcement policy. Actuarial data shows Lexipol's unique, cost-effective policy and training system reduces the numbers of claims and claims paid – typically by 69% over previous years. We have a 100% defense record of our policies in courtrooms across America.

In addition, Lexipol provides a highly cost-effective model and powerful, easy-to-use web-based tools that support your agencies and provide:

- Policies and procedures that reflect up-to-date, applicable industry standards and best practices;
- Customized content for Ozark PD;
- Daily scenario-based training that reinforces your approved policies and procedures;
- Regular updates to your policies and procedures as statutes, case law, and regulations change;

Lexipol is America's leading source of risk management resources for public safety organizations, delivering its services through a unique, web-based development system and an integrated training component.

Training Support: Ozark PD policy administrators may attend any and all online training sessions (which can be repeated as many times as necessary): 1) Knowledge Management

System (KMS) Training – which is your portal for policy editing and development and 2) Project Management session – which will introduce your Policy Manager to the Lexipol Electronic Client Toolkit (ECT) and the Project Management Guide (PMG).

Our Project Management Guide and Electronic Toolkit are included in the Lexipol subscription fee, and will aid your agency in completing your manual in a timely fashion. Our Project Management Guide provides tips and guidelines on how to achieve this goal. The Electronic Toolkit contains a couple of “best practices” examples that may give your agency some ideas as to how others have implemented the manual.

Our Program Development and Customer Service teams are also available throughout the development process to provide guidance and answer questions.

Lexipol History

Lexipol was founded in 2002 by merging Bruce Praet’s acclaimed policy manual work with Gordon Graham’s innovative “Five Pillars of Success” approach to risk management, and Lexipol’s CEO Dan Merkle brought impressive business acumen to the team.

Today, Lexipol is comprised of an all-star team of public safety veterans. Former executives of law enforcement and fire services lead the major divisions of the company. In fact, the majority of all Lexipol employees are former or active duty public safety members.

This confluence of real world experiences in the areas of law, public service, and business gave rise to Lexipol’s unique system of risk management tools. Lexipol has become America’s leading source of risk management resources for public safety organizations. We currently serve over 1,200 law enforcement agencies in 12 states states. We train more than 65,000 law enforcement officers every day.