



Sign Application

P.O. Box 295 Ozark, Missouri 65721
(417) 581-2407 Fax (417) 581-0353

Application Date: _____

Fees: \$90 Sign/\$40 Banner

Property Information

Property Address: _____
City State Zip

Zoning: _____ Subdivision: _____ Phase: _____ Lot #: _____

Is the property located within a Historic District? Yes ___ No ___
If yes, see City Code Chapter 420 for requirements and provide a copy of the Certificate of Appropriateness (COA) or Certificate of No Effect (CNE).

Owner Information

Name: _____ Business Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____
City State Zip

Contractor Information

Name: _____ Business Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____
City State Zip

Sign Type

- Wall Sign Freestanding Projecting
- Non-illuminated Banner Temporary
- Lighted (Must have electrical inspection)

Type of Work

- New Sign Alteration Animation

If this is an alteration or repair, please describe: _____

Is this sign being attached to an existing sign? _____ If so, what size is the existing sign? _____

**Signs are not allowed in right-of-way.*

Estimate Cost of Construction: \$ _____

Total Square Footage: _____

The 2018 International Building Codes and the 2017 National Electrical Codes are the official codes for the City of Ozark. . For additional requirements or amendments, refer to City Code Chapter 500. For sign requirements, see City Code Chapter 407.

2 Sets of drawings are/or site plans required with the following information designated:

- Site plans required for detached freestanding signs:
 - Legal description of property
 - Property dimensions showing easements and adjacent streets
 - Location of existing detached signs, and distance from proposed sign
 - Side of front setbacks
 - Setbacks from entrance and exit driveways
 - Sight triangle information of sign location
- Elevation drawing required on wall and detached signs:
 - Sign dimensions to include all extremities showing height from grade to bottom surface of sign as well as grade to top of sign.
 - For wall signs, show length and height of wall fronting, street and where mounted on wall.
 - Designate sign materials, details of construction, design and anchorage.
 - Drawings are required to be sealed by an architect or engineer who is registered in the state of Missouri when sign is 100 sq. ft. or more in effective area and/or when center of surface area is 20' or more from grade, all roof signs, or when structural integrity is questioned.
- Inspections required
 - Inspections are to be phoned in to the request line at 417-581-8909. Inspections must be requested by 7:00 a.m. in order to be placed on the schedule for that day. The **required inspections** are footing (if applicable), electrical (if applicable), and final.

The Applicants shall be responsible for the cost of all third party reviews. This shall include, but not limited to architecture, engineering, storm water reviews, traffic reviews and etc. The City of Ozark will be the sole determiner of the requirements for those reviews. The City of Ozark will issue and track invoices for these cost.

I hereby certify the proposed sign is authorized by the owner of record and I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature _____
Date

Signature is of: Contractor Owner Agent of Owner Lessee

Approved: _____
Signature _____
Date

Sign Permit Fee	\$	Plan Review	\$	Total	\$
-----------------	----	-------------	----	-------	----