



# Demolition Permit Application

P.O. Box 295 Ozark, Missouri 65721  
(417) 581-2407 Fax (417) 581-0353

## Property Information

Fee: \$250

Property Address \_\_\_\_\_ Zoning \_\_\_\_\_

Subdivision \_\_\_\_\_ Phase \_\_\_\_\_ Lot # - \_\_\_\_\_

Current Use \_\_\_\_\_ Construction Type \_\_\_\_\_

## Owner Information

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

## General Contractor Information

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

## Asbestos Removal Information

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

Estimated Cost of Project: \$ \_\_\_\_\_

Project Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Issuance of a permit requires that the following be complied with:

1. A demolition permit shall be issued when the structure is to be removed completely. This removal shall include the foundation. The property must be graded and seeded after removal unless new construction will take place within ninety (90) days on the location. **Attached to this application is a utility disconnect form that must be verified by the utility companies indicating that utilities are no longer connected. Provide a utility disconnect receipt from each provider.**
2. Work shall start immediately and must be completed thirty (30) days from issuance of permit
3. The progress of the work shall be executed so as not to create a danger to the occupancy or the public.
4. Meet all requirements of the codes and ordinances applicable to the work.
5. All rubble and debris from demolition to be removed from parcel of land and taken to a certified Landfill and lot filled and leveled to surrounding grade elevations. Any commercial dumpsters must be kept on the lot. If you feel this is not possible, you must obtain permission from the Public Works Director to place in another location.

## PROCEDURE & CHECKLIST FOR DEMOLITION

### RESPONSIBILITY OF THE APPLICANT:

1. **Complete Demolition Application which includes the following information:**

- a. The site address
- b. The legal description of the property
- c. The name and contact information of the licensed contractor
- d. The name and contact information of the property owner
- e. Provide proof of \$100,000 min. liability insurance coverage.

2. **Notify all utility companies to request termination:**

- a. Spire Energy (Natural Gas)
- b. Liberty Utilities (Electric)
- c. CenturyLink
- d. Sudden Link Cable
- e. City of Ozark (Water & Sewer)

3. **Sewer Cap**

The applicant or owner is responsible for obtaining a certified plumbing contractor to cap the sewer at the property line. NO PERMIT REQUIRED FOR SEPTIC TANK CRUSH AND FILL if applicable. Removal and/or crush and fill of tank to be included on demolition permit – Note placed on permit: “Septic tank to be pumped and either filled or crushed as part of demolition contractor’s responsibility. Call 581-2407 for inspection before covering tank or filling in excavation.

4. **Asbestos Inspection:**

For residential or commercial demolition, the general contractor is responsible for contacting DNR for a list of registered asbestos inspectors. An application must be received by DNR 10 business days prior to scheduled demolition. A copy of the DNR demolition permit must be received by the City of Ozark Planning and Development Department. If there is more than 160 square feet of asbestos, removal must be completed by a Missouri Certified Abatement Contractor registered with DNR. Registered Contractors and Inspectors are listed on the DNR website, [www.dnr.mo.gov/env/apcp/asbestos.htm](http://www.dnr.mo.gov/env/apcp/asbestos.htm).

5. **Driveway and Sidewalk**

Any damage made to a sidewalk or driveway during demolition must be restored to the line and grade of the adjoining sidewalk, curb, gutter, and parkway if applicable.

### Proof of Utility Termination

Utility disconnection must be verified by the utility companies indicating that utilities are no longer connected.

The Applicants shall be responsible for the cost of all third party reviews. This shall include, but not limited to architecture, engineering, storm water reviews, traffic reviews and etc. The City of Ozark will be the sole determiner of the requirements for these reviews. The City of Ozark will issue and track invoices for these cost.

**I hereby certify that I am the owner or duly authorized agent, that I have read this application and that all information is correct. I further certify that I have read, understand and will comply with all the provisions outlined hereon. I also certify that the plot plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject property.**

**Contractor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Owner Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date Emailed to Utilities \_\_\_ - \_\_\_ - \_\_\_

\_\_\_ Asbestos report and /or abatement

\_\_\_ Proof of liability insurance

\_\_\_ Notice from Liberty Utilities

\_\_\_ Notice from Spire Energy

\_\_\_ Notice from Public Works

\_\_\_ Notice from Centurylink

\_\_\_ Notice from Suddenlink

**Administrative Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Administrative Approval:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Fee: \$250