

Steps to be completed before moving your business into an existing or new structure in The City of Ozark.

Apply for a Redevelopment Review Permit

- Log into the [online permitting portal](#) and submit for a Redevelopment Review Permit.
- Once the permit is completed and submitted into the system the Building Inspector will reach out to you by email to schedule a site visit (this is not considered part of the inspection process, inspections will follow after permit is approved.)
- Depending on the use and renovation, the Building Inspector will make the determination if a Design Professional is required for the project and if additional permits are required. (Remember each project is unique and may have different requirements.)
- The permit application will also be reviewed and approved by the Ozark Fire District and the Public Works Departments.
 - Life Safety, egress maps, safety signage, fire extinguishers, etc., need reviewed in the interest of life safety & safety standards/regulations.
 - Backflow Assembly Systems will be required on all buildings existing and new if not already in place.

Schedule Inspections for Redevelopment Review Permit

- Once the permit has been approved by all reviewers, paid for, and issued you will need to schedule final inspections. (Inspections can include Building Final, Fire Final and Public Works Final. You will schedule all inspections that are assigned to the permit through the online portal.)
- When all inspections come back approved, a Certificate of Occupancy will be issued.

Business Registration

- If you have not already done so, you will want to start the Business Registration through the [online permitting portal](#). (The Business Registration will not be released until all inspections for the Redevelopment Review permit have been approved and the Certificate of Occupancy has been issued.)
- If the business sells and/or serves alcohol, a Liquor License shall be required.

Sign Permits

- New business may have a "Grand Opening" Banner for 30 days (no permit required).
- Permanent wall signage and window/door decals shall require a sign permit which can be applied for on our [online permitting portal](#).
 - For more information, please refer to the City code section [407.060](#) and [407.080](#).